

## Presentations

1. The plan for this chapter will be to learn about:
  - How a student presents an artifact and
  - The importance of selecting and sending items to the **Presentation** folder
2. Let's get started! At key points in the school calendar, such as at the end of a school year or at the end of a cycle, a student should be encouraged to select her most important artifacts and send these to her Presentation folder. This folder is a place for a student to accumulate work over time as items stored here carry forward to the next year's ePEARL.
3. Let's explore Megan's portfolio again. In the Artifact index page Megan clicks on the title "Crocodilians and Other Reptiles" because she is proud of the work she did and wants to send it to the Presentation folder.
4. Once Megan clicks on the folder with the **heart** she is prompted to reflect on the selection process:
  - a) Edit the title: Maybe the student wants to change it.
  - b) The parts completed in this work so the student can track her progress
  - c) I am selecting this work because? A student chooses one reason that best represents her decision.
  - d) Comment about your selection: a student can write more about her work and why it is so important to keep it in the presentation folder.This process of selection helps the student reflect on her learning process and identify areas of improvement for the next work.
5. When Megan finishes this selection screen and clicks on the **blue arrow** to present this artifact. A sign appears to show that this artifact was sent to the presentation folder. The student can click on the **green "X"** and come back to the Artifacts index page. Notice that the artifact is not deleted from the Artifacts index page once it is sent to the Presentation folder.
6. If the student clicks on the **Presentation** folder she would see the new artifact presented. Students should be prompted to select and copy artifacts to their **Presentation folder** at the end of a school year or cycle Once the most important artifacts have been presented, students should delete all artifacts in their artifacts index page using the delete command. This way a student will start a new school year or cycle with a new working environment, having saved the most important

items into the Presentations folder. This will minimize the amount of storage space that is required for each student's portfolio.

7. Reflecting: Why is it important for the student to select artifacts and send them to the presentation folder?  
Before sending artifacts to the presentation folder your student should think or discuss with you...
  - Why are you selecting this artifact for your presentation folder?
  - Which artifacts best represent your work?
  - What did you learn about you through this process of selecting artifacts for the Presentation folder?
  
8. During this chapter you learned about:
  - How a student presents an artifact.
  - The importance of selecting and sending items to the presentations folder.Now it's your turn! Open your demo account and practice!  
You can also print the instructions by clicking on the **print** button.